



HB LEASING AND FINANCE CO. LTD.

Regd. Office : Plot No .31, Echelon Institutional Area, Sector - 32, Gurgaon -122001 (Haryana)
Ph. : 0124-4675500, Fax : 0124-4370985, E-mail : corporate@hbleasing.com
Website : www.hbleasing.com, CIN No. L65910HR1982PLC034071

HBLF/2016
February 12, 2016

Listing Centre

The Listing Department
Bombay Stock Exchange Limited,
Phiroze Jeejeebhoy Towers,
Dalal Street, Fort
Mumbai – 400001

Company Code: 508956

Sub: - Information under Regulations 9 & 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Dear Sir / Madam,

Pursuant to Regulations 9 & 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, this is to inform you that the Board of Directors in their meeting held on 12th February, 2016, have approved the below mentioned Policies:

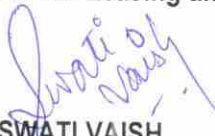
1. Policy on Diversity of Board.
2. Policy on Determination of Materiality of Events or Information.
3. Preservation of Documents and Archival Policy.

Further, pursuant to Regulation 30(5) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board of Directors of the Company has authorized Mr. Anil Goyal, Managing Director, Mr. C. P. Singh, Chief Financial Officer and Ms. Swati Vaish, Company Secretary (Key Managerial Personnel) of the Company for the purpose of determining materiality of events or Information and disclosure of the same to the Stock Exchange.

The contact details of the Key Managerial Personnel so authorized for determining materiality of an event or information or making disclosure to the Stock Exchange are given below:

S. No.	Name	Designation	Contact Details
1	Mr. Anil Goyal	Managing Director	Plot No.- 31, Echelon Institutional Area, Sector-32, Gurgaon-122001, Ph No.- 0124-4675500 E-mail- anilgoyal@hbportfolio.com
2	Mr. C. P. Singh	Chief Financial Officer	Plot No.- 31, Echelon Institutional Area, Sector-32, Gurgaon-122001, Ph No.- 0124-4675500 E-mail: c.p.singh@grouphb.in
3	Mrs. Swati Vaish	Company Secretary & Compliance Officer	Plot No.- 31, Echelon Institutional Area, Sector-32, Gurgaon-122001, Ph No.- 0124-4675500 E-mail- corporate@hbleasing.com

Yours truly,
For HB Leasing and Finance Company Limited


SWATI VAISH
(Company Secretary &
Compliance Officer)